

The regular monthly Town Board meeting of the Town of Potter held Wednesday May 14, 2025 at the Potter Town Hall was called to order by Lewis at 7:00 p.m.

PRESENT: Larry Lewis, Town Supervisor

Brian Bootes, Councilperson
Chris Mumby, Councilperson
Paul Moberg, Councilperson
Ed Gilman, Councilperson

OTHERS: Deb Adams – Deputy Town Clerk

Tim Pagel – Code Enforcement
Deb Huff-Tober – Court Justice
Ed Brockman - Attorney
Angela Lafler – Zoning Clerk
Steve Vaughan – Deputy Highway Superintendent
Patti Bootes - guest

The meeting was opened with the Pledge of Allegiance at 7:00 p.m.

Motions made

Lewis asked for a motion to approve, accepted by Moberg, seconded by Bootes, to approve the following reports: Supervisor, Town Clerk, Code Enforcement Officer, Highway Superintendent.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg - aye

Motion carried

Lewis asked for a motion to approve the April 9, 2025 Town Board Minutes

and the April 3, 2025 Zoning Board minutes, accepted by Bootes, seconded by Moberg.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg - aye

Motion carried

Lewis asked for a motion to approve, accepted by Bootes, seconded by Moberg, the general fund claims # 97 – 123 totaling \$ 11,902.76 and highway fund claims # 54-76 totaling \$52,448.10 and insurance fund claims # 6 totaling \$1,438.70.

Gilman - aye, Mumby -aye, Lewis - aye, Bootes – aye, Moberg – aye.

Motion Carried

Town Clerk – Deborah Adams

- Town and County Taxes are reconciled and balanced to the penny.
- Website is on schedule to be live in a couple weeks

Town Justice – Deb Huff-Tober

- .Nothing at this time.

Zoning Board – Angela Lafler

- Board had discussed Comprehensive Plan at last meeting and had been reviewed by the Board prior to meeting.
- Lewis, Gilman and Mumby made some suggestion and comments. A couple of updates/corrections/additions were discussed by the Town Board and noted for Lafler to update and complete.
- Brockman stated that when Zoning Board ready to move forward on the Comp Plan – this is almost identical to adopting a Local Law. Will need Resolution (LL) and SEQR.

Code Enforcement – Tim Pagel

- Getting more building permits – some are for additions on homes.
- Discussion on properties in the Town that need cleaning up.

Deputy Highway Superintendent- Steve Vaughan

- Had talked at last meeting regarding neighbor by the Highway Barn. They are mowing and parking trailers etc. on Town property. Vaughan had advised them that this is not their property yet – this is still in the works.
- Brockman reviewed the map. Discussion followed. Boundary lines have to be established. Someone will have to pay for a survey. (it would not be the Town- it would be the neighbor that is interested in buying)
- The 2010 Freightliner was totaled and insurance covered \$90,000.
- Discussion followed as to options to replace the totaled Freightliner
- Vaughan stated there will be a couple of trucks that Benton will be selling in the early spring. So that will give us time to decide if one may be suitable for the Town of Potter.
- Vaughan gave more updates on road work being done, etc. (noted in attachments)

Lewis asked for a motion to give Highway Committee – Highway Superintendent to make a decision on the purchase/replacement truck not to exceed \$120,000, accepted by Bootes, seconded by Moberg.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Guest – Patti Bootes

- Discussion regarding a phone call she received from Dawn Sexton. She had called Patti regarding an abandoned cemetery next to her house on Fitch Rd. (Gardner Cemetery) that is not being kept up. Patti stated that this person believes that it is up to the Town to maintain this property. Patti told her that this will not happen. Abandoned cemetery similar to this had been presented at one time in the past and the Boy Scouts did this voluntarily. Is there anyone that the Board knows that would be willing to help out with this? Lewis asked if there ever comes a point that the Town is or is not responsible for this.
- Brockman stated that if this is a municipal cemetery the Town is responsible, if a family cemetery – they are not responsible.
- Deb Huff-Tober mentioned that there is a woman on Phelps Road – Amanda Reynolds that home schools children and also is involved in Scouts. There may be an opportunity there. Also mention possibly putting on Facebook and Town's website when up and running.
- Discussion followed. (Adams to follow up with Reynolds to find out if she may have a solution as soon as Tober provides contact information)

- Brockman added that there is Grant money available from the State of New York for cemetery rehab and repairing headstones. Lewis asked Adams to follow up and see if can get the grant information for cemeteries in this area. This will be investigated and followed up at June meeting.
- Also Brockman stated anyone that does this job, has to have insurance or to sign a release form . The Scouts would be covered by their individual troupes, so this may be a good option.

Lewis stated that the following Resolutions need to be adopted.

Lewis asked for a motion to adopt **Resolution #7-2025** LL Amending the Residency Requirements of the Town Highway Superintendent of the Town of Potter, seconded by Bootes Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Mumby asked for a motion to adopt **Resolution #8-2025** LL Amending the Residency Requirements of the Town Clerk of the Town of Potter, seconded by Bootes.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Bootes asked for a motion to adopt **Resolution #9-2025** LL Establishing New Flood Damage Prevention Regulations for the Town Code of the Town of Potter, seconded by Moberg.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Bootes asked for a motion to adopt **Resolution #10-2025** Yates County Hazard Mitigation Plan for 2025, seconded by Moberg

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Miscellaneous discussions followed – some updates on park by Mumby which will be addressed and hopefully we can add to website when it goes live. Mumby had spoken to our insurance agent discussing liability issues etc for the park as far as what we need to have posted at park, i.e. take in take out policy as far as trash, lighting and timers, set hours, no smoking, etc. Still working on this and will update

There were no further comments by the Town Board or guests at this time.

Moberg asked for a motion to go into closed session at 8:15, seconded by Bootes.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

FLewis asked for a motion to come out of closed session and resume regular meeting at 8:45 PM

seconded by Bootes.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

Lewis asked for a motion to adjourn the meeting at 8:50 PM, seconded by Bootes.

Mumby – aye, Gilman – aye, Lewis – aye, Bootes – aye, Moberg – aye.

Motion carried

The next regular meeting will be held at the Potter Town Hall on Wednesday June 11, 2025 at 7:00 PM.

File TB Minutes/Documents tbm0525.docx

